

SAMPLE



Audited Asset Report

Issued By : eWorks Electronics Services Inc. **Issued To :** ABC Company
Address : 230 Hanse Avenue **Address :** 0000 Main St.
Freeport, New York 11520 Anytown, US 00000

Load Received Date : 00/00/0000
Load ID : LOAD1234567
Customer Tag : N/A

Scan ID	Serial Number	Asset Tag	Product Name	Manufacturer	Model	Product Class	Product Category	Grade	Method of Erasure	Audit Date	Audit Result	Net Weight (lbs)
123456789	DRHSSW1	N/A	THINKPAD T420	Lenovo	4180-WRY	Computers	Laptop	D-In-Functional Minor Issue	Active Kill Disk 3 Pass	00/00/0000	Refurbish	4
456789123	2UA1081L4P	12345	OPTIPLEX 755	Dell	DCCY755	Computers	Desktop	R-In-Nonfunctional/Not Tested - Recycle	HDD Shredded	00/00/0000	Recycle	15
543212584	N/A	N/A	KEYBOARDS	N/A	N/A	Computer Peripherals	Keyboards	R-In-Nonfunctional/Not Tested - Recycle	Not Applicable	00/00/0000	Recycle	50
789123456	cn0r229k742618co0vnl	78945	DELL 17" LCD MONITOR	Dell	E178FPB	Displays	Non-CRT Monitors	C-In-Functional	Not Applicable	00/00/0000	Refurbish	8
987654321	PHGGC08813	N/A	LASERJET PRO 400	HP	CF285A	Printers	Printer	R-In-Nonfunctional/Not Tested - Recycle	Not Applicable	00/00/0000	Recycle	25
Total Recycle Weight												90
Total Refurbish Weight												12
Total Weight												102

This is to certify that the above referenced material has been accepted by eWorks Electronics Services, Inc. and all non-value materials have been or will be recycled and all value materials have been or will be resold in accordance with all applicable Federal, State, and Local Laws and Regulations. In addition, all resident data contained on data storage devices have been or will be eradicated in accordance with the NIST 800-88 Guidelines for Media Sanitization.